# ***Student After School Pick-Up/Different Bus Reminder***

*Please remember that any time your child is doing something* ***other than their normal after-school routine*** *to please send a note to school with your child in the morning or call the office* ***by 3:00pm at the latest****. It is very busy at the end of the day, and trying to relay messages about changes in plans for multiple students gets challenging.*

- *If your child is being picked up, please specify who is picking your child up. We want to ensure that our students are only going home with those people you have told us are okay.*
- *If your child is riding the bus home with a friend or to an alternate location, please specify who they are to ride the bus with or where they are to ride the bus to.*

*To help with this process, we have attached a note template for your use if you choose.* ***To print additional copies of the template visit the Sunnyside website (pulaskischools.org/sunnyside) and go under quick links/forms & documents/others/notice of after school change. Additional copies are also available in the Sunnyside Office.***

*Thank you for your help!!*

## Notice of After School Change

This is to notify you that on _____ my child _____ in _____ class
(date) (child's first & last name) (teacher's name)

☐ will be picked up at _____ by _____
(time OR after school) (first & last name of adult picking up child / relationship to child)

☐ will ride the bus to/with _____ after school today. Bus (if known): _____
(first & last name of person OR location) (animal name)

Signed: _____
(parent / guardian first & last name)

Sunnyside Elementary
PULASKI COMMUNITY SCHOOL DISTRICT

==========(cut along dotted line)==========


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