

Return to School Parent Information Glenbrook Elementary 2020-2021

AREA/TOPIC	PROCEDURES/DEFINITIONS
SCHEDULE	<p>Monday, Tuesday, Thursday, Friday: 7:40AM - 2:48PM</p> <p>Wednesday will be a virtual day of learning for students: 7:40AM - 12:30PM *see iPad and charger expectation below.</p>
COHORTS	<p>Cohorts are defined as “HOMEROOMS”. We are going to make every effort to keep cohorts separate from other cohorts throughout the day, including recess and lunch. No split classes. No grade level group activities.</p>
CLEAN IN & CLEAN OUT	<p>Clean in (sanitizer when entering a room or starting an activity where physical items will be touched - books, manipulatives, equipment, etc.)</p> <p>Clean out (sanitizer when leaving a room or ending an activity where physical items were touched - books, manipulatives, equipment, etc.)</p>
MASKS	<p>Masks will be required for all people in PCSD buildings. Students will be expected to wear a mask on the bus, in the hallways, in the bathrooms, and in the classrooms. Students will be allowed to remove their masks for lunch, recess, and snack times/milk breaks.</p> <p>Each student received (2) reusable masks at the start of the year. The office also has replacement masks for students if needed. *Please note that face shields are NOT acceptable face coverings per district guidelines.</p>
OFFICE HEALTH ROOM CHANGES	<p>This year minor health room concerns will be handled in the classroom. The office will primarily be for students who are exhibiting signs/symptoms of illness.</p>
BUSING ARRIVAL & DISMISSAL	<p>Please see this LINK for busing rules and guidelines.</p> <p>No shuttle buses this year for Glenbrook. No guest riders during this time.</p> <p>Students will begin entering the building at 7:20 or when their bus arrives. No waiting in lines prior. Students will clean in upon entering the building and head to class being mindful of social distancing. Buses will be called in the afternoon and students will clean out and board following bus</p>

	expectations.
PARENT DROP OFF/ ARRIVAL & WALKERS	<p>Students will be entering the building when they arrive between 7:20-7:40AM. No waiting in lines prior. Students will clean in upon entering the building and head to class being mindful of social distancing.</p> <p>Walkers will be entering the building when they arrive between 7:20-7:40AM. No waiting in lines prior. Students will clean in upon entering the building and head to class being mindful of social distancing.</p>
PARENT PICK UP/ DISMISSAL & WALKERS	<p>Students will be dismissed beginning at 2:48PM. Students will clean out as they exit the building, being mindful of social distancing.</p> <p>Walkers will be dismissed beginning at 2:48PM. Students will clean out upon exiting the building, being mindful of social distancing.</p>
EARLY PICK UP OR LATE DROP OFF	Parents will need to report to the office and check in with the secretary. An iPad is available to sign students in/out. Parents will wait in the vestibule for early pick up.
BREAKFAST	<p>Students will eat breakfast in the classroom at their desk/table spot as in past years. Students may remove their masks during this time.</p> <p>Students' desk/table spots will be cleaned after they have finished eating.</p>
LUNCH	<p>Students will be assigned a table by homeroom/cohort. Each cohort will be 6 feet from any other cohort in the cafeteria. Students may take their masks off once seated.</p> <p>Microwaves will NOT be available for warming food.</p> <p>Parents will NOT be allowed to have lunch with students during this time.</p>
RECESS	<p>Please make sure students have proper winter weather clothing to enjoy their time outside. (coat, snow pants, boots, mittens/gloves, and hat.)</p> <p>The playground will be zoned with homerooms/cohorts being assigned a zone each day. Cohorts will rotate through the zones over the course of the week.</p> <p>Students may take off their masks while at recess.</p> <p>Students will clean out when heading out to recess and clean in when entering the building after recess.</p>

<p style="text-align: center;">SPECIALS</p>	<p>Specialists in the areas of Art, Music, and Spanish will travel to each homeroom/cohort. PE will be held outdoors as often as the weather allows. Please make sure students have proper footwear for PE class.</p> <p>Students will have the following minutes of specials per week: Spanish 90 minutes, Art 60 minutes, PE 60 minutes, Music 60 minutes</p>
<p style="text-align: center;">MATERIALS</p>	<p>Students will have their own materials to use in the classroom and we will limit sharing of these items as often as possible.</p> <p>Materials that are shared will be disinfected between use.</p> <p>Wednesday Folder information will continue to be digital this year instead of a folder traveling back and forth.</p>
<p style="text-align: center;">WATER BOTTLES</p>	<p>There will be filling stations throughout the building (hallways and lunchroom). If you are sending a water bottle with your child, please make sure it's CLEARLY LABELED with your child's name.</p> <p>Water bottles will be sent home DAILY for proper cleaning.</p>
<p style="text-align: center;">BIRTHDAY TREATS</p>	<p>Birthday treats will NOT be allowed this school year to minimize exposure or cross contamination to students.</p>
<p style="text-align: center;">VOLUNTEERS</p>	<p>Volunteers will NOT be allowed in our schools at this time.</p>
<p style="text-align: center;">FIELD TRIPS</p>	<p>Field trips continue to be on hold.</p>
<p style="text-align: center;">PBIS PROCEDURES</p>	<p>PBIS procedures will continue to be reviewed by homeroom.</p>
<p style="text-align: center;">PARENT/TEACHER CONFERENCES</p>	<p>Spring conferences will be determined at a later date.</p>

<p>CONCERTS & FAMILY NIGHTS</p>	<p>Special events like PTO family nights, PBIS assemblies, or concerts continue to be on hold at this time. The district will reevaluate this as the year goes on.</p>
<p>LOST & FOUND</p>	<p>Please LABEL all of your child's materials, including cold weather gear, sweatshirts, water bottles, etc. to limit a need for a lost and found.</p>
<p>SCHOOL PICTURES</p>	<p>School pictures are being rescheduled to later this spring. Currently the date we have selected is 4/15. *More details to follow as we get nearer to the date.</p>
<p>IPAD & CHARGER</p>	<p>Your child should bring his/her iPad, charging cube, and cable back to school on his/her first day. The iPads will travel home Tuesday evenings so students have them for virtual learning on Wednesdays. The iPads should then return again on Thursdays with your child where they will stay at school until the following Tuesday. The iPads will be checked for any damage or repair needs.</p> <p>Seesaw will continue to be used for learning activities and communication where needed.</p>
<p>SPECIAL EDUCATION</p>	<p>We will follow established procedures and services for students in special education based on each student's Individualized Education Program (IEP). It may not be feasible, depending on the needs of the individual student, to adhere both to distancing guidelines and the criteria outlined in the IEP. In these situations, IEP teams may collaborate to seek creative solutions and/or revise the student's IEP. There may need to be some adjustments to a student's IEP for the blended instructional format or online format. In these cases, your special education case manager will be reaching out and communicating with you. When they reach out they will work with you to either schedule an IEP meeting or to make revisions in collaboration with you.</p>
<p>DISTRICT FREQUENTLY ASKED QUESTIONS</p>	<p>For a complete list of frequently asked questions, please Click Here</p>