

## PTO Meeting Minutes

Tuesday, September 13, 2022

6:30p @ Glenbrook Library

Submitted by Hilary Klevesahl

In attendance: Kurtis Sufka, Allie Space, Hilary Klevesahl, Nathaniel Hurley, Jennifer Prince, Lisa Mertz, Emily Tewes, Shara Brunke, Angie Nowinsky, Becky Backes, Kylie Rutkowski, Angie Ludwig, Jenny Limberg, Tracey Brewczynski, Heidi Bukowiec

- Principal's Update - Kurtis Sufka shared that it's been a great start to the school year. Teachers in attendance agreed that it finally feels "normal" - back to pre-COVID times. Enrollment increased this year; we're now at 527 students. There are many new staff members, especially paraprofessionals, and the rest of the staff has been helpful in acclimating them. Three flat panels were installed in all 3rd-5th grade classrooms to aid with instruction and student involvement. Staff were appreciative of the "Welcome Back" treat bags and all of the tokens of appreciation given last year.
- Financial Update - Becky Backes shared the Treasurer Reports.
  - **2021/2022 Summary:** We started the school year with a balance of \$7,149.06. With higher than projected fundraiser totals, we ended the school year with a balance of \$10,955.20. Sara Malchow purchased books on sale for Battle of the Books and still needs to submit that receipt.
  - **Audit:** Kylie R., Angie N., Hilary K., and Kurtis S. signed off on the audit.
- Community Updates & Upcoming Events
  - **Teacher Requests:** First grade requested \$719.10 for 10x10 pop-its to be used for teaching a number of the power standards in a more engaging way. Approved.
  - **Fall Fundraiser Update:** There are currently \$2700 in online sales recorded. Due to a high number of order forms not having contact information provided on them last year, the office put labels on each form. It was realized too late that they would need to be included on all 3 copies so we might still run into this issue again.
  - **Fundraising Opt-Out:** Some parents have asked if they can simply make a donation rather than participate in the fundraiser. We'll include a letter with the next fundraiser to let them know that that's entirely acceptable.
  - **DQ Nights:** The fundraising nights will be held on Nov. 1st and Jan. 24th this year. Each student will get a coupon that can be used at DQ which lets them know that a percentage of their order gets donated to Glenbrook. Staff members will be able to volunteer again, delivering food to tables. Becky will touch base with Beth Jaime to get artwork up around the restaurant. DQ said they will also supply coupons for other programs if needed.
  - **Field Trips:** The cost of field trips has greatly increased in the last few years. The school increased the amount they will give for field trips. We will still plan on \$7/student and will adjust if needed when requests start coming in.
  - **Fall Book Fair:** Will be in the building Nov. 9-Nov. 15th. Emily T. will remain the point of contact for ease of scheduling. It will be a cashless fair. Staff will take care of set up and take down but Hilary will make a sign up to get volunteers to run the fair during

conferences. If necessary, we will work with Mark Heck to see about getting additional volunteers through the PACE Setters program. There's currently \$7000 in the Scholastic account so Emily will work on getting books and other supplies purchased.

- **Conference Night Meals:** The PTO will supply a meal for the teachers/staff on the 10th. We'll order out for Chinese but ask for donations to cover drinks, desserts, and supplies.
- **Figaro's Give Back Night:** Will be held on Nov. 15th. Having it on a conference night seemed to work really well last year. No volunteers or extra work are required for this - just mention Glenbrook when ordering.
- **PTO Meeting Time:** Some teachers asked if it was possible to move the meetings to 6pm to align with when other district meetings are held. We'll table this until the May meeting.
- **Elections:** Jennifer Prince and Hilary Klevesahl ran unopposed for the Secretary and President positions, respectively. Both were elected to those roles.

- Open Floor

- Becky B. shared that her employer is still running the Dollars for Do-ers program but with a greater incentive. Money is donated to a program based on the number of volunteer hours she works. She has already earned \$400 and it will be given to 3rd grade this year.
- Superintendent Allie Space was in attendance and shared information about the upcoming referendum and explained what the 2 questions on the ballots entail. There are Informational Meetings scheduled on 3 evenings in October to inform the public and answer any questions. For more information, look for the "Vote" cards at area locations or go to [www.pulaskischools.org/business/referendum](http://www.pulaskischools.org/business/referendum).

Our next PTO meeting is on Tuesday, October 11th at 6:30p in the Glenbrook Library  
We hope you can join us!